



## Books Close/Open Notice

December 4, 2023

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**Company Name:** TOTVS S.A.

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**Ticker Symbol:** TTVSY  
**CUSIP Number:** 89157T100  
**US ISIN:** US89157T1007  
**Country:** Brazil  
**Listing Exchange:** OTC  
**Sponsorship Level:** Unsponsored ADR Program  
**Ratio (ORD:DR):** 2:1  
**Books Closed Date:** Close of business December 4, 2023  
**Books Open Date:** Close of business December 11, 2023  
**For:** Issuance and Cancellation  
**Reason:** DIVIDEND DATE RECONCILIATION

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